


DepEd Bayugan City Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Traveling Expenses	OSDS, CID, SGOD	NO	Retail Purchase of Petroleum Fuel, Oil and Lubricant	N/A	N/A	25-Mar-21	31-Mar-21	GoP	764,000	764,000	-	Travelling expenses in the discharge of specific functions per office
100000100001000	Training Expenses	OSDS, CID, SGOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	25-Mar-21	31-Mar-21	GoP	469,000	469,000	-	Expenses for attendance to different trainings in the national, regional and provincial trainings
100000100001000	Office Supplies Expenses	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	25-Mar-21	31-Mar-21	GoP	330,000	330,000	-	Expenses in the discharge of specific functions per office
100000100001000	Accountable Forms Expenses	OSDS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	25-Mar-21	31-Mar-21	GoP	12,000	12,000	-	Official Receipts, Checks and other government accountable forms
100000100001000	Drugs and Medicines Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	8-Jan-21	N/A	2-Feb-21	18-Feb-21	GoP	42,000	42,000	-	Expenses for the procurement of drugs and medicines to be utilized by the personnel and students during activities
100000100001000	Medical, Dental and Laboratory Supplies Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	8-Jan-21	N/A	2-Feb-21	18-Feb-21	GoP	10,000	10,000	-	Official Receipts, Checks and other government accountable forms
100000100001000	Fuel, oil, and lubricants expenses	OSDS, CID, SGOD	NO	Retail Purchase of Petroleum Fuel, Oil and Lubricant	N/A	N/A	2-Feb-21	18-Feb-21	GoP	249,000	249,000	-	For use of vehicle on official business, brush cutter and generator
100000100001000	Other supplies and expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	8-Jan-21	N/A	25-Mar-21	31-Mar-21	GoP	348,000	348,000	-	Payment for the procurement of other supplies and expenses
100000100001000	Water Expenses	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	5-Jan-21	15-Jan-21	GoP	135,000	135,000	-	Payment of water bills and drinking water supply
100000100001000	Electricity Expenses	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	5-Jan-21	15-Jan-21	GoP	522,000	522,000	-	Payment of electric bills
100000100001000	Postage and Courier Services	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	5-Jan-21	15-Jan-21	GoP	10,000	10,000	-	Payment for postage courier expenses of official documents and communications
100000100001000	Mobile	OSDS, CID, SGOD	YES	NP-53.9 - Small Value Procurement	15-Dec-20	N/A	5-Jan-21	15-Jan-21	GoP	105,000	105,000	-	Payment for mobile expenses
100000100001000	Landline	OSDS, CID, SGOD	NO	Retail Purchase of Petroleum Fuel, Oil and Lubricant	N/A	N/A	5-Jan-21	15-Jan-21	GoP	62,000	62,000	-	Payment for landline expenses
100000100001000	Internet Subscription Expenses	OSDS, CID, SGOD	YES	NP-53.9 - Small Value Procurement	15-Dec-20	N/A	5-Jan-21	15-Jan-21	GoP	42,000	42,000	-	Payment for Internet Subscription expenses
100000100001000	Cable, satellite, Telegraph and Radio Expenses	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	5-Jan-21	15-Jan-21	GoP	12,000	12,000	-	Payment for Cable, satellite, Telegraph and Radio Expenses

100000100001000	Awards/ Rewards Expenses	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	20-May-21	30-May-21	GoP	20,000	20,000	-	Payment for rewards/awards Expenses
100000100001000	Prizes	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	20-May-21	30-May-21	GoP	62,000	62,000	-	Payment for prizes
100000100001000	Survey Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	20-Feb-21	N/A	15-Mar-21	25-Mar-21	GoP	10,000	10,000	-	Payment for Survey expenses
100000100001000	Auditing Expenses	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	5-Jan-21	15-Jan-21	GoP	148,000	148,000	-	Payment for auditing services
100000100001000	Janitorial Services	OSDS, CID, SGOD	YES	NP-53.9 - Small Value Procurement	15-Dec-20	N/A	5-Jan-21	15-Jan-21	GoP	137,000	137,000	-	Payment for janitorial services
100000100001000	Other General Services	OSDS, CID, SGOD	YES	NP-53.9 - Small Value Procurement	15-Dec-20	N/A	5-Jan-21	15-Jan-21	GoP	417,000	417,000	-	Payment for other general services
100000100001000	Other Land Improvement	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	15-Feb-21	N/A	28-Feb-21	5-Mar-21	GoP	42,000	42,000	-	Payment for other land improvement
100000100001000	Buildings	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	15-Feb-21	N/A	28-Feb-21	5-Mar-21	GoP	62,000	62,000	-	Expenses for building maintenance/improvement
100000100001000	Other structures	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	15-Feb-21	N/A	28-Feb-21	5-Mar-21	GoP	82,000	82,000	-	Expenses for maintenance/improvement of other structures
100000100001000	Office equipment	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	28-Feb-21	5-Mar-21	GoP	32,000	32,000	-	Expenses for procurement/maintenance of office printer, computers, and laptops
100000100001000	ICT Equipment	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	28-Feb-21	5-Mar-21	GoP	10,000	10,000	-	Expenses for maintenance of office printer, computers, and laptops
100000100001000	Motor Vehicles	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	15-Feb-21	N/A	28-Feb-21	5-Mar-21	GoP	125,000	125,000	-	Expenses for maintenance/improvement of motor vehicles
100000100001000	Repairs and Maintenance - Furniture and Fixtures	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	8-May-21	N/A	16-May-21	24-May-21	GoP	42,000	42,000	-	Expenses for Furnitures and fixtures
100000100001000	Other PPE	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	8-May-21	N/A	16-May-21	24-May-21	GoP	62,000	62,000	-	Payment for Other PPE expenses
100000100001000	Fidelity Bond Premiums	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	5-Jan-21	15-Jan-21	GoP	157,000	157,000	-	Payment for fidelity bond of accountable officials in the division office
100000100001000	Insurance Expenses	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	5-Jan-21	15-Jan-21	GoP	20,000	20,000	-	Payment for insurance expenses
100000100001000	Labor and Wages	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	5-Jan-21	N/A	16-Jan-21	25-Jan-21	GoP	52,000	52,000	-	Payment for labor and wages

100000100001000	Printing and Publication Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	15-May-21	N/A	5-Jun-21	15-Jun-21	GoP	52,000	52,000	-	Printing Expenses of the Bayug Herald, Printing of the DEDP, Printing of the HRD Plan
100000100001000	Representation Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	5-Jan-21	N/A	16-Jan-21	25-Jan-21	GoP	249,000	249,000	-	Expenses for representation allowance
100000100001000	Transportation and Delivery Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	5-Jan-21	N/A	16-Jan-21	25-Jan-21	GoP	210,000	210,000	-	Expenses in delivery and transportation of Division Office related transactions
100000100001000	Other Subscription Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	5-Jan-21	N/A	16-Jan-21	25-Jan-21	GoP	10,000	10,000	-	Daily Newspaper, other magazines, cable television subscription
	Total									5,113,000	5,113,000	-	

Prepared by:


H. H. LOPEZ

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