

## Bayugan City Division Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement /Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Traveling Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	15/02/2023	N/A	10/04/2023	28/04/2023	GoP	795000	795,000.00		Travelling expenses in the dischrge of specific functions per office
100000100001000	Training Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	15/02/2023	N/A	10/04/2023	28/04/2023	GoP	488000	488,000.00		Expenses for attendance to different trainings in the national, regional and provincial trainings
100000100001000	Office Supplies Expenses	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	10/04/2023	28/04/2023	GoP	344000	344,000.00		Expenses in the dischrge of specific functions per office
100000100001000	Accountable Forms Expenses	OSDS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	10/04/2023	28/04/2023	GoP	12000	12,000.00		Official Receipts, Checks and other government accountable forms
100000100001000	Drugs and Medicines Expenses	OSDS, CID, SGOD	YES	NP-53.9 - Small Value Procurement	12/11/2023	N/A	10/02/2023	26/02/2023	GoP	44000	44,000.00		Expenses for the procurement of drugs and medicines to be utilized by the personnel and students during activities.
100000100001000	Medical, Dental and Laboratory Supplies Expenses	OSDS, CID, SGOD	YES	NP-53.9 - Small Value Procurement	12/11/2023	N/A	10/02/2023	26/02/2023	GoP	10000	10,000.00		Official Receipts, Checks and other government accountable forms
100000100001000	Fuel, oil, and lubricants expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/01/2023	N/A	20/01/2023	25/01/2023	GoP	259000	259,000.00		For use of vehicle on official business, brush cutter and generator
100000100001000	Other supplies and expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/01/2023	N/A	20/01/2023	25/01/2023	GoP	243000	243,000.00		Payment for the procurement of other supplies and expenses
100000100001000	Water Expenses	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	20/01/2023	25/01/2023	GoP	141000	141,000.00		Payment of water bills and drinking water supply
100000100001000	Electricity Expenses	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	20/01/2023	25/01/2023	GoP	543000	543,000.00		Payment of electric bills
100000100001000	Postage and Courier Services	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	20/01/2023	25/01/2023	GoP	10000	10,000.00		Payment for postage courier expenses of official documents and communications
100000100001000	Mobile	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/01/2023	N/A	20/01/2023	25/01/2023	GoP	109000	109,000.00		Payment for mobile expenses
100000100001000	Landline	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/01/2023	N/A	20/01/2023	25/01/2023	GoP	65000	65,000.00		Payment for landline expenses
100000100001000	Internet Subscription Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/01/2023	N/A	20/01/2023	25/01/2023	GoP	44000	44,000.00		Payment for Internet Subscription expenses

100000100001000	Cable, satellite, Telegraph and Radio Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/01/2023	N/A	20/01/2023	25/01/2023	GoP	12000	12,000.00		Payment for Cable, satellite, Telegraph and Radio Expenses
100000100001000	Awards/ Rewards Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/02/2023	N/A	22/02/2023	28/02/2023	GoP	21000	21,000.00		Payment for rewards/awards Expenses
100000100001000	Prizes	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/02/2023	N/A	22/02/2023	28/02/2023	GoP	65000	65,000.00		Payment for prizes
100000100001000	Survey Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/02/2023	N/A	22/02/2023	28/02/2023	GoP	10000	10,000.00		Payment for Survey expenses
100000100001000	Auditing Expenses	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	22/02/2023	28/02/2023	GoP	154000	154,000.00		Payment for auditing services
100000100001000	Janitorial Services	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/02/2023	N/A	22/02/2023	28/02/2023	GoP	143000	143,000.00		Payment for janitorial services
100000100001000	Other General Services	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/02/2023	N/A	22/02/2023	28/02/2023	GoP	434000	434,000.00		Payment for other general services
100000100001000	Other Land Improvement	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/02/2023	N/A	22/02/2023	28/02/2023	GoP	44000	44,000.00		Payment for other land improvement
100000100001000	Buildings	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/02/2023	N/A	22/02/2023	28/02/2023	GoP	65000	65,000.00		Expenses for building maintenance/improvement
100000100001000	Other structures	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	10/03/2023	N/A	24/03/2023	31/03/2023	GoP	85000	85,000.00		Expenses for maintenance/improvement of other structures
100000100001000	Office equipment	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	10/03/2023	N/A	24/03/2023	31/03/2023	GoP	33000	33,000.00		Expenses for procurement/maintenance of office printer, computers, and laptops
100000100001000	ICT Equipment	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	10/03/2023	N/A	24/03/2023	31/03/2023	GoP	10000	10,000.00		Expenses for maintenance of office printer, computers, and laptops
100000100001000	Motor Vehicles	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	10/03/2023	N/A	24/03/2023	31/03/2023	GoP	130000	130,000.00		Expenses for maintenance/improvement of motor vehicles
100000100001000	Repairs and maintenance_ Furnitures & Fixtures	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	10/03/2023	N/A	24/03/2023	31/03/2023	GoP	44000	44,000.00		Payment for Other PPE expenses
100000100001000	Other PPE	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	10/03/2023	N/A	24/03/2023	31/03/2023	GoP	65000	65,000.00		Payment for Other PPE expenses
100000100001000	Fidelity Bond Premiums	OSDS, CID, SGOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	24/03/2023	31/03/2023	GoP	163000	163,000.00		Payment for fidelity bond of accountable officials in the division office

100000100001000	Insurance Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/01/2023	N/A	15/01/2023	31/01/2023	GoP	21000	21,000.00		Payment for insurance expenses
100000100001000	Labor and Wages	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/01/2023	N/A	15/01/2023	31/01/2023	GoP	54000	54,000.00		Payment for labor and wages
100000100001000	Printing and Publication Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/01/2023	N/A	15/01/2023	31/01/2023	GoP	54000	54,000.00		Printing Expenses of the Bayug Herald, Printing of the DEDP, Printing of the HRD Plan
100000100001000	Representation Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/01/2023	N/A	15/01/2023	31/01/2023	GoP	259000	259,000.00		Expenses for representation allowance
100000100001000	Transportation and Delivery Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/01/2023	N/A	15/01/2023	31/01/2023	GoP	219000	219,000.00		Expenses in delivery and transportation of Division Office related transactions
100000100001000	Other Subscription Expenses	OSDS, CID, SGOD	NO	NP-53.9 - Small Value Procurement	08/01/2023	N/A	15/01/2023	31/01/2023	GoP	10000	10,000.00		Daily Newspaper, other magazines, cable television subscription
310500100001000	Human Resource Development for Personnel in Schools and Learning Centers and Division Personnel	CID, SGOD,	NO	NP-53.10 Lease of Real Property and Venues	04/03/2024	N/A	16/05/2024	24/05/2024	GoP	990000	990,000.00		Expenses in the delivery of In-Service Trainings and other L&D activities
310500100001000	Training Expenses	CID, SGOD, School Personnel,	NO	NP-53.9 - Small Value Procurement	04/02/2024	N/A	18/02/2024	13/03/2024	GoP	100000	100,000.00		Attendance to regional & national capability building activities and trainings.
										<b>6,292,000.00</b>	<b>6,292,000.00</b>	<b>-</b>	

Prepared by:

  
**FE H. LOPEZ**  
SEPS/BAC Secretariat

Allotment Available:

  
**JULIET L. RANOCO**  
Administrative Officer V-Budget Officer

Approved:

  
**MA. TERESA M. REAL**  
OIC-Schools Division Superintendent